

WHEATLAND-CHILI CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION – REGULAR MEETING

May 21, 2018
TJC – Room 312

Members Present:

President - James Musshafen
Vice President - Shanna Fraser
Trustee - Beth Nolan
- Courtney Panek
- Michelle Rocha

Others Present:

Deborah Leh, Superintendent
Eric Windover, Secondary School Principal
Jennifer Sinsebox – Executive Director of Curriculum
Mary Vito – Pupil Personnel Services Supervisor
Jessica Jackson – School Business Official
Margaret Wright – Elementary School Principal

Members Absent:

Trustee - Gregory Berl

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:03 p.m.

The *Pledge of Allegiance* was led by three students from the elementary school.

APPROVAL OF AGENDA

Trustee S. Fraser moved, seconded by Trustee C. Panek, to approve the agenda.

Motion 5-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

N/A.

TREASURER’S REPORT AND FUND BALANCE REPORT – The Board received the Treasurer’s Report and Fund Balance Report for April, 2018.

PRESENTATIONS/REPORTS/DISCUSSIONS

- a. “T. J. Connor Reads” Book Presentation – M. Wright and three fifth-grade student ambassadors presented the book, **Summer According to Humphrey**, to the Board members.
- b. Curriculum Update – J. Sinsebox provided a brief update on work that is occurring in the curricular areas.
- c. School Improvement Planning: Update on School Improvement Process – J. Sinsebox provided an update on the District’s plan for growth and improvement. This update follows the quarterly updates provided by the Curriculum Council members, and focused on data that is collected from Next Steps to Guided Reading.
- d. Superintendent’s Report – Dr. D. Leh
A separate Superintendent’s Report was posted for community information on updates as follows: updates from the May 7, 2018 Board meeting regarding wheelchair buses and private/parochial analysis. There was also a discussion of upcoming events for Board members, the capital project, and a proposed historic schoolhouse donation.
- e. Board Member Communications
 - 1) Board Self-Evaluation – The Board members submitted their self-evaluation scores to J. Musshafen.
 - 2) Etta Fraser Miller Scholarship Review – The scholarship applications were reviewed and rated by the Board members.
 - 3) Budget Vote Results – The results of the vote and the positive outcome of all propositions were discussed.

4) Other Items of Information – None

5. New Business

a. Approval of Minutes of Meeting held on May 7, 2018

Trustee M. Rocha moved, seconded by Trustee S. Fraser, to approve the following:

Be it resolved that the Board of Education of the Wheatland-Chili Central School District hereby approves the minutes of the meeting held on May 7, 2018.

Motion 5-0.

b. Approval of Minutes of District Budget Vote held on May 15, 2018

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Be it resolved that the Board of Education of the Wheatland-Chili Central School District hereby approves the minutes of the District Budget Vote held on May 15, 2018.

Motion 5-0.

c. Approval of Recommendations from the Committee on Special Education

Trustee C. Panek moved, seconded by Trustee M. Rocha, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, has met and will implement the recommendations of the Committee on Special Education for meetings held on 2/14/18, 3/13/18, 3/19/18, 3/22/18, 3/27/18, 4/10/18, 4/19/18, 4/20/18, 4/24/18, 5/7/18, and 5/10/18.

Motion 5-0.

d. Approval of Budget Transfers

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following budget transfers:

To: 04-2110-450-010	From: 01-2250-150-511	Amount: \$29,500
To: 08-2855-450-000	From: 80-9040-840-000	Amount: \$30,200

Motion 5-0.

e. Approval of Standard Work Day Resolution for Employees

Trustee S. Fraser moved, seconded by Trustee C. Panek, to approve the following:

Be it resolved, that the Wheatland-Chili Central School District, Location code 72622, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Standard Work Day - NYSLRS - WCCSD

Position	Hours per Day
Bus Attendant	6.00
Bus Driver	6.00
Cleaner	8.00

Computer Support Assistant	7.00
Cook/Line Server	6.00
Counseling Secretary	8.00
Counseling Secretary - Summer	6.00
Custodial Assistant	8.00
District Treasurer	8.00
Facilities/Transportation Assistant	7.00
Food Service Manager	6.00
Food Service Worker	6.00
Head Auto Mechanic	8.00
Head Custodian	8.00
LPN	7.00
Maintenance Mechanic I	8.00
Maintenance Mechanic III	8.00
Office Account Clerk	8.00
Office Account Clerk - Summer	6.00
Office Clerk III	8.00
Office Clerk III - Summer	6.00
Office Clerk IV	7.00
Payroll Clerk	8.00
Payroll Clerk - Summer	7.00
School Nurse	8.00
School Secretary	8.00
School Secretary - Summer	6.00
Security Worker	8.00
Teacher Aide	6.00

Motion 5-0.

f. Approval of Memorandum of Agreement

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the memorandum of agreement with the Gates Chili Central School District for the sharing of opportunities and resources of interscholastic hockey.

Motion 5-0.

g. Approval of Establishment of Probationary Positions – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the establishment of a 1.0 FTE Psychologist, 1.0 FTE Special Education teacher, and 2.0 FTE Elementary teacher positions.

Motion 5-0.

h. Approval of Establishment of Probationary Position – Classified Staff

Trustee C. Panek moved, seconded by Trustee M. Rocha, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the establishment of a 1.0 FTE probationary teacher aide position for the 2018-2019 school year.

Motion 5-0.

i. Approval of Adjustment of Position – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the adjustment of the Teacher Center Director position from 0.4FTE to 0.6 FTE for the 2018-2019 school year.

Motion 5-0.

j. Approval of Adjustment of Student Field Trip Date

Trustee C. Panek moved, seconded by Trustee M. Rocha, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the adjustment of the date for the eighth-grade field trip to Darien Lake planned to occur on June 19, 2018.

Motion 5-0.

k. Acceptance of Donation

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the donation of \$500 from the PTA for the purchase the book, Summer According to Humphrey for the “T. J. Connor Reads” initiative.

Motion 5-0.

l. Personnel Actions

1) Approval of Unpaid Leave – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following unpaid leave:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Robert Schneider	Teacher	May 25, 2018

Motion 5-0.

2) Acceptance of Resignation – Classified Staff

Trustee C. Panek moved, seconded by Trustee M. Rocha, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District upon the recommendation of the superintendent of schools, hereby accepts the following resignation:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Shannon Foos	School Nurse	June 1, 2018
Jennifer Wheatley	Teacher Aide	December 31, 2018 due to retirement

Motion 5-0.

3) Approval of Substitute Appointment – Classified Staff

Trustee S. Fraser moved, seconded by Trustee C. Panek, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>
David Vito	Teacher Aide	\$10.40/hour	May 15, 2018

Motion 5-0.

4) Approval of Probationary Appointment – Certificated Staff

Trustee C. Panek moved, seconded by Trustee M. Rocha, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the superintendent of schools, hereby approves the following probationary appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Step</u>	<u>Effective Date</u>
Catie Abonado	Library Media Specialist	\$53,731	12	Aug. 29, 2018

Motion 5-0.

EXECUTIVE SESSION

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn into Executive Session to discuss the employment of a specific individual at 8:19 p.m.

Motion carried 5-0.

Trustee C. Panek moved, seconded by Trustee S. Fraser, to reconvene the meeting at 9:38 p.m.

Motion carried 5-0.

ADJOURNMENT

Trustee C. Panek moved, seconded by Trustee M. Rocha, to adjourn from the meeting at 9:39 p.m.

Motion carried 5-0.